

# Maintenance and Office support (Copy)

Call ID: NAD-000155-2023  
Where: Agana Heights, Guam  
When: Oct 1, 2023 - Jul 31, 2024

## Summary

Responsibilities will include but are not limited to helping with basic maintenance, assisting with projects, provide grounds support and other duties as assigned by the administrator. Other duties may include Guam-Micronesia Mission office support.

## Destination

Agana Heights Guam

## Term

Long-Term, - months, Oct 1, 2023 - Jul 31, 2024 (URGENT)

## Position

Type: Maintenance, Total People Required: 1, Target Age: Any

## Finances

Cost: \$700.00, Monthly Living Allowance: \$0.00, Local Currency: USD, Finance Type: Regular (Shared Funding)

## Lodging & Food

May share apartment with other volunteers. Basic housekeeping supplies provided. Volunteer supplies linens and bedding.

Restrictions:

No Pet Allowed

Gender Lodging: Either

Marital Status Lodging: Single

Child Accommodations: Not Specified

## Health Notes

Health Clearance can be done by a doctor, a nurse practitioner or physician assistant. Make sure papers are signed before sending or uploading.

## Dress

Acceptable:

Dress professionally and appropriately for occasion. Men's shirts with shirttails should be tucked in. Print on clothing should be appropriated for a Christian to wear

Unacceptable:

No tight or low-cut clothing is allowed. No low-rider or baggy pants on men. Please refrain from wearing any jewelry.

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### Duties

Must be a baptized Seventh-day Adventist member

Must be a university student

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### Experience

No experience required

### Education

High School

### Education Concentration

Maintenance/IT

### Languages

English (fluent)

### Trade Skills

Any

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**Host**      « Private »

**Host Contact** « Private »

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### Travel Documentation

#### Travel

Destination City

Destination Airport

#### Medical

Required Inoculations      (not set)

HIV Clearance Required?      No

Medical Recommendations (not set)

#### Visa

Visa Required?      No      Visa Type (not set)

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Visa Application By (not set)  
Work Permit Required? No  
Work Permit Application By (not set)  
Police Clearance Required? No  
Child Protection Required? No  
Send Documentation To (not set)  
Documentation Deadline (not set)  
Visa Travel Details  
(not set)

**Interview**

Phone Interview Required? No  
Signed Agreement Required? Yes

**Orientation**

Orientation on Site? No  
Orientation Stipend? No

**Travel Advisory**

Guam

**1** Exercise normal precautions