

# Assistant, Pre-Kindergarten Child Development Center

Call ID: NAD-SSS-000407-2025

Where: Saipan, Micronesia

When: Jul 28, 2025 - Jun 10, 2026

## Summary

Will be involved in all aspects of assisting with the care, supervision, and teaching of students in this Child Development Center facility for 3-4 year olds. Will also be involved with church activities both inreach and outreach. Church attendance is expected. To assist in the above mentioned class and to undertake such extra-curricular activities and supervisory duties as administration may assign. Monthly living allowance: \$500 free furnished housing, shared car ride available.

NOTE: Saipan is a US territory in the Northern Mariana Islands. This is located within the region of Micronesia and close to the island of Guam.

## Destination

Saipan Micronesia

## Term

Long-Term, 12 - 24 months, Jul 28, 2025 - Jun 10, 2026

## Position

Type: N/A, Total People Required: 1, Target Age: Any

## Finances

Cost: \$0.00, Monthly Living Allowance: \$500.00, Local Currency: USD, Finance Type: Regular (Shared Funding)

## Lodging & Food

- School housing is available
- Monthly Allowance \$500
- May share apartment with other volunteers
- Basic housekeeping provided Volunteer provide own linens and bedding
- Volunteer provide their own food 1
- 10V electricity with American plugs

Restrictions:

This assignment is only for NAD volunteers only

Apartment is strictly for the same gender, married acceptable

Divers insurance is required before you scuba dive and can be obtained through [www.travelersEMS.com](http://www.travelersEMS.com)

Gender Lodging: Either

Marital Status Lodging: Either

Child Accommodations: Not Specified

### **Health Notes**

Health Clearance Required

Go to [www.cdc.gov](http://www.cdc.gov) and click on travelers' health then choose your destination recommendation

### **Dress**

Acceptable:

Acceptable Dress: Men teach in long pants (no jeans) but may wear shorts off campus or after school. Men must wear collared shirts to church meetings. Women must always wear loose fitting skirts and dresses past the knee when going off campus or "in public" on campus. Women may wear modest shorts, slacks or pants only on campus in the evening or when exercising.

Unacceptable:

Unacceptable Dress: Women - Tight and/or short shorts are never acceptable, nor sleeveless or sheer blouses or dresses. A conservative hairstyle is preferred for men and women. Please refrain from bringing or wearing jewelry.

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### **Duties**

To assist with the above-mentioned CDC class and to assist with such extracurricular activities and supervisory duties as the administration may assign. By precept and example, the employee will seek to uphold Christ as Friend and Lord and will endeavor to lead students to a similar understanding. Assist with records of attendance and scholastic performance in the register and grade book for that purpose; assist with course outlines and lesson plans as prescribed by the administration. Assist with the proper control of the students' behavior in the CDC classroom, school grounds, and premises in accordance with the rules and regulations stipulated in the Handbook. Assist with the neatness and cleanliness in the CDC classroom and school grounds; create visual aids, posters, and displays on bulletin boards, thus supporting a positive learning environment; be responsible for janitorial work in and around the CDC classroom and undertake supervisory duties at lunch hour and at other times in rotation with other teachers. Attend regular staff meetings as scheduled and other meetings and events even after school; join in-service sessions and workshops in order to maintain or increase his/her level of teaching skills. Undertake any other duties and responsibilities considered as part of the normal load; work in harmony with school programs and activities outlined in the Staff Handbook/Bulletin, and other directives set forth by the Board and administration. Regularly attend weekend services and assist in church programs according to talents and abilities (Sabbath School classes for all ages that need leaders and assistants, Pathfinder club, youth meetings during the week, door-to-door, prison ministry...the ministries that can be joined are extensive, and many more could be led by you!).

## Experience

- Must be a baptized member of the Seventh-day Adventist Church
- Must have a minimum of 60 college credit hours
- Able to serve without compensation other than a small living allowance
- Adaptable, able to serve others
- Willing to serve 10-12 months
- Fluent English

## Education

High School

## Education Concentration

Teacher

## Languages

English (fluent)

## Trade Skills

Any

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Host [« Private »](#)

Host Contact [« Private »](#)

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## Travel Documentation

### Travel

Destination City	Saipan	Destination Airport	Saipan International Airport (SPN)
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### Medical

Required Inoculations	Required Inoculations- Hepatitis B, go to <a href="http://www.cdc.gov">www.cdc.gov</a> and click Travelers' Health, then choose your destination recommendation.	HIV Clearance Required?	No
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Medical Recommendations [Work with the principal to confirm any other medical recommendations or requirements](#)

### Visa

Visa Required?	No	Visa Type	1
Visa Application By	<a href="#">Volunteer / Sponsor</a>		
Work Permit Required?	No		

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Work Permit Application By [Volunteer / Sponsor](#)  
Police Clearance Required? [Yes](#)  
Child Protection Required? [Yes](#)  
Send Documentation To [gladysguerrero@nadadventist.org](mailto:gladysguerrero@nadadventist.org)  
Documentation Deadline [Jul 1, 2025](#)  
Visa Travel Details  
[Needed by only NON-US Citizens.](#)  
[Contract school principal for more details.](#)

Interview		Orientation	
Phone Interview Required?	<a href="#">Yes</a>	Orientation on Site?	<a href="#">Yes</a>
Signed Agreement Required?	<a href="#">No</a>	Orientation Stipend?	<a href="#">Yes</a>

## Travel Advisory

### Micronesia

**1** Exercise normal precautions

**Reissued with obsolete COVID-19 page links removed.**

Read the [country information page](#) for additional information on travel to Micronesia.

If you decide to travel to Micronesia:

- Monitor local media for breaking events and be prepared to adjust your plans.
- Visit the Micronesia government [website](#) if appropriate for non-health conditions.
- Visit the websites for the Department of Health and Social Services for the latest information from the Government of Micronesia on current public health concerns.
- Ensure your passport is valid for at least six months beyond your intended stay.
- Enroll in the [Smart Traveler Enrollment Program \(STEP\)](#) to receive Alerts and make it easier to locate you in an emergency.
- Follow the Department of State on [Facebook](#) and [Twitter](#).
- Review the [Country Security Report](#) for Micronesia.
- Prepare a contingency plan for emergency situations. Review the [Traveler's Checklist](#).
- Visit the CDC page for the latest [Travel Health Information](#) related to your travel.