

# Librarian

Call ID: NAD-CSS-000424-2025

Where: Weno, Chuuk State, Micronesia

When: Aug 1, 2025 - May 30, 2026

## Summary

An organized, enthusiastic, and resourceful School Librarian to manage and oversee the library. Ensure that the library is a welcoming and orderly space that promotes reading and learning. Maintain and update the library inventory, ensuring materials are current, relevant, and diverse. \$350.00

## Destination

Weno, Chuuk State Micronesia

## Term

Long-Term, 10 - 12 months, Aug 1, 2025 - May 30, 2026

## Position

Type: Teaching - Elementary (1st - 8th Grade), Total People Required: 1, Target Age: Any

## Finances

Cost: \$0.00, Monthly Living Allowance: \$350.00, Local Currency: USD, Finance Type: Regular (Shared Funding)

## Lodging & Food

- May share apartment with other volunteers.
- Basic housekeeping supplies provided.
- Volunteer supplies their own single-bed sheets, pillow, and towels.
- Volunteer provides their own food

## Restrictions:

- Lodging Restriction: No missionary is allowed in opposite gender's living quarters.
- This call is for a single person
- There are no child accommodations
- Divers insurance is required before you scuba dive and can be obtained through [www.travelerEMS.com](http://www.travelerEMS.com)

Gender Lodging: Either

Marital Status Lodging: Single

Child Accommodations: Not Specified

## Health Notes

Health Clearance Required

Go to [www.cdc.gov](http://www.cdc.gov) and click Travellers'Health, then choose your destination recommendations

### Dress

Acceptable:

Acceptable Dress: Men teach in long pants (no jeans) but may wear shorts off campus or after school. Men must wear collared shirts to church meetings. Women must always wear loose fitting skirts and dresses past the knee when going off campus or "in public" on campus. Women may wear modest shorts, slacks or pants only on campus in the evening or when exercising.

Unacceptable:

Unacceptable Dress: Women - Tight and/or short shorts are never acceptable, nor sleeveless or sheer blouses or dresses. A conservative hairstyle is preferred for men and women. Please refrain from bringing or wearing jewelry, and nail, lip, & hair color make-up.

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## Duties

- To teach the above mentioned class and to undertake such extra-curricular activities and supervisory duties as administration may assign.
  - By precept and example, the employee will seek to uphold Christ as Friend and Lord and will endeavor to lead students to a similar understanding.
  - Maintain careful records of attendance and scholastic performance in the register and grade book for that purpose; make course outlines and lesson plans as prescribed by the administration.
  - Maintain proper control of the students' behavior in the classroom, school ground and premises in accordance with the rules and regulations stipulated in the Handbook.
  - Maintain neatness and cleanliness in the classroom and school grounds; create visual aids, posters and displays in bulletin boards, thus supporting a positive learning environment; be responsible for janitorial work in and around classroom and undertake supervisory duties at lunch hour, and in other times in rotation with other teachers.
  - Attend regular staff meetings as scheduled and other meetings and events even after school; join in service sessions and workshops in order to maintain or increase his/her level of teaching skills.
  - Undertake any other duties and responsibilities considered as part of normal load; will work in harmony with school programs and activities outlined in the Staff Handbook/Bulletin, and other directives set forth by the Board and administration.
  - Regularly attend weekend services and assist in church programs according to talents and abilities. (Sabbath School classes for all ages that need leaders and assistants, Pathfinder club, youth meetings during the week, door-to-door, prison ministry, ...the ministries that can be joined in are extensive and many more could be led by you!)
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## Experience

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- Fluency in English.
- 2 year of college/univ.
- Baptized member in good standing of the Seventh-day Adventist Church
- Able to serve without compensation other than a small living allowance
- Adaptable, able to serve others
- Willing to serve 10-12 months

**Education**

2-Yr College

**Education Concentration**

Teacher

**Languages**

English (fluent)

**Trade Skills**

Any

**Host**      « Private »

**Host Contact** « Private »

**Travel Documentation**

**Travel**

Destination City	Weno, Chuuk State	Destination Airport	Chuuk International Airport (TKK)
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**Medical**

Required Inoculations	Required Inoculations- Hepatitis B, go to <a href="http://www.cdc.gov">www.cdc.gov</a> and click Travelers' Health, then choose your destination recommendation.	HIV Clearance Required?	No
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Medical Recommendations [Work with the principal to confirm other medical recommendations](#)

**Visa**

Visa Required?	No	Visa Type	1
Visa Application By	<a href="#">Volunteer / Sponsor</a>		
Work Permit Required?	No		
Work Permit Application By	<a href="#">Volunteer / Sponsor</a>		
Police Clearance Required?	Yes		
Child Protection Required?	Yes		
Send Documentation To	<a href="mailto:gladysguerrero@nadadventist.org">gladysguerrero@nadadventist.org</a>		
Documentation Deadline	Jul 1, 2025		

## Visa Travel Details

Only needed by NON-US Citizens

**Interview**

Phone Interview Required? No

Signed Agreement Required? No

**Orientation**

Orientation on Site? Yes

Orientation Stipend? No

## Travel Advisory

## Micronesia

**1** Exercise normal precautions***Reissued with obsolete COVID-19 page links removed.***Read the [country information page](#) for additional information on travel to Micronesia.

If you decide to travel to Micronesia:

- Monitor local media for breaking events and be prepared to adjust your plans.
- Visit the Micronesia government [website](#) if appropriate for non-health conditions.
- Visit the websites for the Department of Health and Social Services for the latest information from the Government of Micronesia on current public health concerns.
- Ensure your passport is valid for at least six months beyond your intended stay.
- Enroll in the [Smart Traveler Enrollment Program \(STEP\)](#) to receive Alerts and make it easier to locate you in an emergency.
- Follow the Department of State on [Facebook](#) and [Twitter](#).
- Review the [Country Security Report](#) for Micronesia.
- Prepare a contingency plan for emergency situations. Review the [Traveler's Checklist](#).
- Visit the CDC page for the latest [Travel Health Information](#) related to your travel.