

CARE Project: Student Missionary - Portland Adventist Community Services (2025-26)

Call ID: NAD-WWU-000540-2025

Where: Pacific Northwest, United States

When: Sep 2, 2025 - Jun 2, 2026

Summary

Originating in the Pacific Northwest, the CARE Project is coordinated out of the Center for Humanitarian Engagement (CHE) at Walla Walla University with partial funding from Adventist Community Services (ACS) at the North American Division of Seventh-day Adventists, with oversight from the North Pacific Union Conference ACS. The CARE Project has a vision to increase involvement of young people in community service through a comprehensive, assessment-based engagement plan, supported by a small team of CARE Student Missionaries (SMs) and resident expert partners.

This project encourages students to bring their unique backgrounds, interests, and fields of study to partner with the local work of Adventist Community Service centers. CARE Student Missionaries will learn best practices for community development and gain hands-on experience, working closely with passionate professionals, volunteers, and community partners. Length of service options are 3, 6, or 9 months in the following location:

Portland Adventist Community Services – PACS is a vibrant faith-based Community of Service made up of staff, volunteers, donors, and community partners who work together to provide food, low-cost dental care, and low-cost clothing/household items to individuals and families. See more about PACS [here](#).

Destination

Pacific Northwest United States

Term

Long-Term, 3 - 12 months, Sep 2, 2025 - Jun 2, 2026

Position

Type: ADRA / Relief & Development, Total People Required: 1, Target Age: College (18-25)

Finances

Cost: Travel expenses to and from location, Monthly Living Allowance: \$450.00, Local Currency: USD, Finance Type: Regular (Shared Funding)

Lodging & Food

The CARE SM will be staying in a rented room or apartment near the host organization, possibly shared with another SM of same gender.

CARE SM will be provided a living allowance to cover meals and other basic living expenses.

Restrictions:

Depends on the local arrangements. If lodging is shared, opportunity will be limited to same gender, unless a married couple serves together.

Gender Lodging: Either

Marital Status Lodging: Either

Child Accommodations: Not Specified

Health Notes

Not Specified

Dress

Acceptable:

Business casual job appropriate to represent faith-based organization while building local community partnerships/relationships.

Unacceptable:

Should not distract from mission to build partnerships/relationship in local community and represent a faith-based organization.

Duties

Working with PACS, volunteers are able to be involved in and can expect duties in the following areas of community engagement:

- Plan and organize community outreach events.
- Build connections with businesses and local events to raise awareness about PACS.
- Create marketing and fundraising materials (e.g., brochures, signs, sponsorship packets).
- Help the Basic Services Coordinator and chaplain support clients (e.g., through social work).
- Lead and participate in tours for new contacts, sharing the PACS mission.
- Research and implement a new Point of Sale system for the Thrift Store.
- Send out a monthly email newsletter to new contacts.
- Assist in recruiting, training, and advising volunteers and administrative staff.
- Support volunteers in engaging with the community and securing donations.
- Manage content for the electronic reader board.
- Organize the online file system and provide basic software support for the organization.
- Strengthen relationships with local partners.
- Help develop a 5-year business plan or long-term growth strategies.
- Manage PR, design, communications, and social media efforts.

Volunteers with skills, knowledge, background, training, or interest in the following areas are especially needed:

- Photography skills for vibrant, well-composed photos to accompany newsletters and digital content.

- Experience in publishing layout and graphic design (Microsoft Publisher, Adobe InDesign, Canva).
 - Proficiency in Microsoft Office (Word, Excel, PowerPoint, Publisher).
 - Basic knowledge of HTML, CSS, and web management.
 - Experience with WordPress and WIX.
 - Familiarity with computer programs relevant to the position.
 - Understanding of non-profit operations.
 - Background in business, marketing, or social media.
 - Social work experience.
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Experience

Must have completed at least one year of college. Valid driver's license required and vehicle highly recommended.

CARE Project SMs need to:

- Be committed to growing in their faith and relationship with Jesus.
- Be willing to learn.
- Be self-starters.
- Know how to effectively function in a team environment.
- Ability to communicate in diverse environments.
- Be able perform with attention to detail and accuracy.
- Have both project and time management skills.
- Be willing to work with all kinds of people, from church members to vulnerable community members.
- Understand the impact ethnicity, race, national origin, and gender have on communication and interaction.
- Be ready to lead in various ways, such as making appointments, leading discussions or focus groups, etc.

Education

1-Yr College

Education Concentration

Social Work, Business, Marketing, Communications, Agriculture, Community Development

Languages

English (fluent)

Trade Skills

Any

Host « Private »

Host Contact « Private »

Travel Documentation

Travel

Destination City [Portland, OR](#) Destination Airport [Portland](#)

Medical

Required Inoculations [N/A](#) HIV Clearance Required? [No](#)

Medical Recommendations [\(not set\)](#)

Visa

Visa Required? [No](#) Visa Type [\(not set\)](#)

Visa Application By [\(not set\)](#)

Work Permit Required? [No](#)

Work Permit Application By [\(not set\)](#)

Police Clearance Required? [No](#)

Child Protection Required? [No](#)

Send Documentation To [\(not set\)](#)

Documentation Deadline [\(not set\)](#)

Visa Travel Details

[Preference given to U.S. citizens at this time. Exceptions may be made on case-by-case basis.](#)

Interview

Phone Interview Required? [Yes](#)

Signed Agreement Required? [No](#)

Orientation

Orientation on Site? [Yes](#)

Orientation Stipend? [Yes](#)

Travel Advisory

United States

