Volunteer Chaplaincy/Academic Support Worker

Call ID: NAD-KC-000807-2026
Where: Oshawa, Canada
When: Aug 16, 2026 - Jun 20, 2027

Summary

JOB TITLE: Volunteer Chaplaincy/Academic Support Worker

REPORTS TO: President/Chaplain

DEPARTMENT: Student Services

POSITION SUMMARY:

The Volunteer Chaplaincy/Academic Support Worker will experience working at a boarding academy. The Volunteer Chaplaincy/Academic Support Worker lives on campus and will be involved in many aspects of academy and student life. The Volunteer Chaplaincy/Academic Support Worker shall agree to observe the employment and administrative policies of the SDA Church in Canada K-12 Board of Education, those policies of the SDA Church K-12 Board of Education which pertain to the operation of Kingsway College, the policies adopted by the Board of Directors of this school, and those laws and regulations of the Province of Ontario which are applicable to this school.

MAJOR DUTIES AND RESPONSIBILITIES:

- Provides a role model of successful Christian living for the students.
- Interacts with students and models spiritual maturity in leading students towards Christ and then spiritual growth.
- Models professional and ethical standards when dealing with students, parents, peers, and community.
- Will provide administrative support to campus ministries.
- Is a member of the Campus Ministries Committee.
- Assists the Chaplain in the overall running of the Spiritual program on campus, including organizing religious activities (i.e. Weeks of Prayer, Vespers, Chapels, Power Weekends, Sabbath Schools, and Chapel Churches).

- Works with the Outreach Committee to help organize and implement community outreach programs.
- Organizes and provides tutoring for students.
- Assists with student transportation needs.
- Assists the Student Work Supervisor with the Student Work Program.
- Provides adequate supervision of students for which he/she is responsible.
- Participates in faculty/staff meetings. Also participates in major school events (i.e. fund dinner, preview weekend, alumni weekend, graduation).
- Performs other duties and responsibilities as assigned by their supervisor.

JOB STANDARDS AND REQUIREMENTS:

Education:

- A minimum of two years of university/college required.

Experience:

- Should have experience working with and building relationships with youth in a leadership position.

Skills:

- Excellent organizational skills.
- Excellent interpersonal skills.
- Excellent communication skills, in particular with a relevant non-English language.
- A desire to mentor young people and a willingness to serve others.
- Ability to work as a member of a team as well as independently.
- Understand the importance of confidential information concerning students and others while maintaining a high degree of integrity and support for Kingsway College.

Personal:

- Dedicated and active member of the Seventh-day Adventist Church.
- Passionate about Adventist education and supports the mission of Kingsway College.
- Professional, responsible, and a positive work attitude.

- Available for weekend and evening hours when required.
- Ability to pass a criminal background check.
- Ability to drive and hold a valid driver’s license.

Destination

Oshawa Canada

Term

Long-Term, 10 - months, Aug 16, 2026 - Jun 20, 2027

Position

Type: Chaplain, Total People Required: 1, Target Age: Any

Finances

Cost: $0.00, Monthly Living Allowance: 300 CAD, Local Currency: CAD, Finance Type: Regular (Shared Funding)

Lodging & Food

Room and board in included. A room will be available in the girl's dormitory, and food in the cafeteria.

Restrictions:

Vegetarian menu only.

Gender Lodging: Female

Marital Status Lodging: Single

Child Accommodations: Not Specified

Health Notes

Not Specified

Dress

Acceptable:

Decent and modest, according to Kingsway College staff handbook

Unacceptable:

Duties

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- Assists the Student Work Supervisor with the Student Work Program.
- Provides adequate supervision of students for which he/she is responsible.
- Participates in faculty/staff meetings. Also participates in major school events (i.e. fund dinner, preview weekend, alumni weekend, graduation).
- Performs other duties and responsibilities as assigned by their supervisor.

Experience

Should have experience working with and building relationships with youth in a leadership position.

Speaking English and Mandarin is a must.

Education

High School

Education Concentration

Not Specified

Languages

English (fluent), Mandarin (fluent)

Trade Skills

Any

Host	« Private »
Host Contact	« Private »

Travel Documentation

Travel

Destination City	Oshawa	Destination Airport	Toronto Pearson International Airport YYZ

Medical

Required Inoculations	As per Durham Regional Health requirements	HIV Clearance Required?	No
Medical Recommendations	**Durham Health Immunization Requirements**		

Visa

Visa Required?	Yes	Visa Type	(not set)
Visa Application By		Calling Organization	
Work Permit Required?		Yes	
Work Permit Application By		(not set)	
Police Clearance Required?		Yes	
Child Protection Required?		No	
Send Documentation To		(not set)	
Documentation Deadline		(not set)	

Visa Travel Details

Kingsway College will assist in visa/work permit acquisition and fees. Kingsway College is covering one round-trip flight for the volunteer.

Interview		**Orientation**	
Phone Interview Required?	Yes	Orientation on Site?	Yes
Signed Agreement Required?	Yes	Orientation Stipend?	No

Travel Advisory

Canada

1 Exercise normal precautions

Reissued with obsolete COVID-19 page links removed.

Exercise normal precautions in Canada.

Read the Country Information page for additional information on travel to Canada.

If you decide to travel to Canada:

- Enroll in the Smart Traveler Enrollment Program (STEP) to receive Alerts and make it easier to locate you in an emergency.
- Follow the Department of State on_ Facebook and Twitter.
- Review the Country Security Report for Canada.
- Prepare a contingency plan for emergency situations. Review the Traveler's Checklist.
- Visit the CDC page for the latest Travel Health Information related to your travel. Exercise normal

precautions in Canada.