

Taskforce Social Media and Communications Assistant

Call ID: NAD-RLAA-000845-2026

Where: San Francisco , United States

When: Aug 1, 2026 - Jun 11, 2027

Summary

Rio Lindo Adventist Academy is seeking a creative, dependable, and mission-minded volunteer to serve as a **Taskforce Social Media and Communications Assistant** for the 2026–2027 academic year.

Rio Lindo is a Seventh-day Adventist boarding high school located on a beautiful 365-acre campus along the Russian River in Northern California. Our school serves students from California, across the United States, and around the world.

The Taskforce Social Media and Communications Assistant will help tell the story of Rio Lindo through photography, video, social media, digital storytelling, and campus communications. The volunteer will capture the daily life of the school, highlight student experiences, promote events, and help prospective families, alumni, and supporters better understand the mission and community of Rio Lindo.

This position is ideal for someone who enjoys storytelling, working with young people, creating digital content, and using media as a form of ministry.

Destination

San Francisco United States

Term

Long-Term, - months, Aug 1, 2026 - Jun 11, 2027

Position

Type: Communications / Media, Total People Required: 1, Target Age: Any

Finances

Cost: \$0.00, Monthly Living Allowance: \$600, Local Currency: USD, Finance Type: Regular (Shared Funding)

Lodging & Food

Living Environment

The volunteer will live on or near Rio Lindo's campus in Healdsburg, California.

Rio Lindo is located in Sonoma County, approximately one hour north of San Francisco. The campus includes

academic buildings, dormitories, athletic facilities, wooded areas, open fields, and several miles of river frontage.

Because Rio Lindo is a residential school, the volunteer will become part of an active campus community and will have regular opportunities to interact with students and employees.

Restrictions: Not Specified

Gender Lodging: Either

Marital Status Lodging: Either

Child Accommodations: Not Specified

Health Notes

Not Specified

Dress

Acceptable:

Unacceptable:

Duties

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Experience

Qualifications

The ideal applicant will:

- Be a committed Christian who supports the mission and values of the Seventh-day Adventist Church
- Be a baptized Seventh-day Adventist in good standing
- Be at least 18 years old
- Enjoy photography, video, writing, graphic design, or social media

- Demonstrate creativity, initiative, and strong attention to detail
- Be dependable, organized, punctual, and able to meet deadlines
- Communicate clearly and professionally
- Work well independently and as part of a team
- Be comfortable interacting with teenagers and adults
- Demonstrate good judgment when representing the school online
- Be willing to receive feedback and revise content
- Maintain appropriate student boundaries and confidentiality
- Be willing to complete all required background checks and safety training

Preferred Skills and Experience

Experience in the following areas is helpful but not required:

- Social media content creation
- Photography and photo editing
- Video recording and editing
- Graphic design
- Writing captions, profiles, or short articles
- Canva, Adobe Creative Cloud, CapCut, Final Cut Pro, or similar programs
- Instagram, Facebook, YouTube, TikTok, or other digital platforms
- Website content management
- Livestreaming or audiovisual production
- Marketing, communications, journalism, media, or public relations
- Experience working in a school, camp, church, youth ministry, or nonprofit organization

Applicants should be willing to submit examples of previous photography, video, design, or social media work when available.

Education

High School

Education Concentration

Not Specified

Languages

English (fluent)

Trade Skills

Any

Host [« Private »](#)

Host Contact [« Private »](#)

Travel Documentation**Travel**

Destination City [San Francisco](#) Destination Airport

Medical

Required Inoculations [\(not set\)](#) HIV Clearance Required? [No](#)

Medical Recommendations [\(not set\)](#)

Visa

Visa Required? [Yes](#) Visa Type [\(not set\)](#)

Visa Application By [Volunteer / Sponsor](#)

Work Permit Required? [No](#)

Work Permit Application By [\(not set\)](#)

Police Clearance Required? [No](#)

Child Protection Required? [No](#)

Send Documentation To [\(not set\)](#)

Documentation Deadline [\(not set\)](#)

Visa Travel Details

[\(not set\)](#)

Interview

Phone Interview Required? [Yes](#)

Signed Agreement Required? [No](#)

Orientation

Orientation on Site? [Yes](#)

Orientation Stipend? [No](#)

Travel Advisory**United States**