Taskforce Custodial

Call ID: NAD-RLAA-000846-2026
Where: San Francisco , United States
When: Aug 1, 2026 - Jun 11, 2027

Summary

Position Summary

Rio Lindo Adventist Academy is seeking a dependable, hardworking, and service-minded volunteer to serve as a **Taskforce Custodial and Janitorial Assistant** for the 2026–2027 academic year.

Rio Lindo is a Seventh-day Adventist boarding high school located on a beautiful 365-acre campus along the Russian River in Northern California. Our campus includes classrooms, offices, dormitories, worship spaces, athletic facilities, common areas, and employee housing.

The Taskforce Custodial and Janitorial Assistant will help maintain clean, safe, welcoming, and well-organized facilities for students, employees, families, and guests. This position supports the daily life of the school through practical service and attention to detail.

Although much of the work takes place behind the scenes, this role is an important ministry. A clean and well-cared-for campus communicates dignity, hospitality, safety, and respect for the people who live, learn, worship, and work at Rio Lindo.

Destination

San Francisco United States

Term

Long-Term, - months, Aug 1, 2026 - Jun 11, 2027

Position

Type: Cleaning / Kitchen / Laundry Worker, Total People Required: 1, Target Age: Any

Finances

Cost: $0.00, Monthly Living Allowance: $600, Local Currency: USD, Finance Type: Regular (Shared Funding)

Lodging & Food

Living Environment

The volunteer will live on or near Rio Lindo’s campus in Healdsburg, California.

Rio Lindo is located in Sonoma County, approximately one hour north of San Francisco. The campus includes academic buildings, dormitories, faculty housing, athletic facilities, wooded areas, open fields, and several miles of river frontage.

Because the school operates as a residential campus, the volunteer will become part of an active Christian community and will regularly interact with students, employees, and guests.

Professional and Ethical Expectations

The volunteer will be expected to:

- Follow Rio Lindo’s employee and volunteer policies
- Maintain appropriate boundaries with students
- Respect the privacy of students and employees
- Avoid opening, moving, or inspecting personal belongings unless specifically authorized
- Protect keys, access codes, and confidential campus information
- Report safety, sanitation, or maintenance concerns promptly
- Use cleaning products and equipment safely
- Wear appropriate protective equipment when required
- Follow all child-protection, emergency, and campus-safety procedures
- Dress modestly and appropriately for the work being performed
- Support the spiritual standards and community expectations of the school
- Refrain from alcohol, tobacco, recreational drugs, and other substances prohibited by school policy

Restrictions: Not Specified

Gender Lodging: Either

Marital Status Lodging: Either

Child Accommodations: Not Specified

Health Notes

Not Specified

Dress

Acceptable:

Unacceptable:

Duties

Primary Responsibilities

The volunteer may assist with the following:

- Clean classrooms, offices, hallways, restrooms, common areas, and other campus spaces
- Sweep, mop, vacuum, and maintain floors

- Empty trash and recycling containers
- Clean and disinfect high-touch surfaces
- Restock paper products, soap, cleaning supplies, and restroom materials
- Clean windows, mirrors, doors, fixtures, and furniture
- Assist with dormitory room cleaning and preparation
- Help prepare facilities before students arrive and after students leave
- Support deep-cleaning projects during school breaks and home leaves
- Assist with cleaning after campus programs, banquets, meetings, athletic events, and special activities
- Help move furniture, equipment, and supplies when needed
- Report maintenance concerns, water leaks, damage, mold, pests, or safety hazards to the appropriate supervisor
- Maintain custodial closets and organize cleaning supplies
- Follow proper procedures for handling cleaning products and equipment
- Assist with laundry, linens, or related campus-support duties when assigned
- Participate in seasonal campus cleanup and beautification projects
- Work alongside student employees when appropriate
- Perform other custodial or campus-support duties assigned by the supervisor

Ministry Responsibilities

The volunteer will be expected to participate in the spiritual and community life of Rio Lindo.

This may include:

- Attending selected chapel, vespers, and worship programs
- Participating in campus service projects
- Building positive and appropriate relationships with students and employees
- Modeling humility, reliability, integrity, and a strong work ethic
- Supporting a culture of respect, stewardship, and care for shared spaces
- Demonstrating Christlike service through daily work and interactions

The volunteer should understand that this position is more than completing a cleaning checklist. It is an opportunity to help create an environment where students feel safe, valued, and at home.

Qualifications

The ideal applicant will:

- Be a committed Christian who supports the mission and values of the Seventh-day Adventist Church
- Be a baptized Seventh-day Adventist in good standing
- Be at least 18 years old
- Be dependable, punctual, honest, and hardworking
- Take pride in completing work thoroughly and consistently
- Be able to follow written and verbal instructions
- Work well independently and as part of a team
- Demonstrate attention to detail
- Be respectful when working in student, employee, and residential spaces
- Maintain confidentiality and appropriate professional boundaries

- Be willing to perform repetitive and physically active work
- Be willing to complete required background checks, safety training, and school procedures

Previous custodial, housekeeping, hospitality, maintenance, or institutional cleaning experience is helpful but not required. Training will be provided.

Experience

Qualifications

The ideal applicant will:

- Be a committed Christian who supports the mission and values of the Seventh-day Adventist Church
- Be a baptized Seventh-day Adventist in good standing
- Be at least 18 years old
- Be dependable, punctual, honest, and hardworking
- Take pride in completing work thoroughly and consistently
- Be able to follow written and verbal instructions
- Work well independently and as part of a team
- Demonstrate attention to detail
- Be respectful when working in student, employee, and residential spaces
- Maintain confidentiality and appropriate professional boundaries
- Be willing to perform repetitive and physically active work
- Be willing to complete required background checks, safety training, and school procedures

Previous custodial, housekeeping, hospitality, maintenance, or institutional cleaning experience is helpful but not required. Training will be provided.

Education

High School

Education Concentration

Not Specified

Languages

English (fluent)

Trade Skills

Any

Host	« Private »
Host Contact	« Private »

Travel Documentation

Travel

Destination City	San Francisco	Destination Airport	

Medical

Required Inoculations	(not set)	HIV Clearance Required?	No
Medical Recommendations	(not set)		

Visa

Visa Required?	Yes	Visa Type	(not set)
Visa Application By	Volunteer / Sponsor		
Work Permit Required?	No		
Work Permit Application By	(not set)		
Police Clearance Required?	No		
Child Protection Required?	No		
Send Documentation To	principal@riolindo.org		
Documentation Deadline	(not set)		

Visa Travel Details

(not set)

Interview		Orientation	
Phone Interview Required?	Yes	Orientation on Site?	Yes
Signed Agreement Required?	No	Orientation Stipend?	No

Travel Advisory

United States

1 Exercise normal precautions